



Essington Parish Council

Management Meeting

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Notice of Meeting

Councillors were summoned to attend a Management Meeting on Monday the 21st of September 2026 at 7:00 PM in the Council Chamber.

Exclusion of Press and Public

The Chairman advised attendees that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), the press and public will be excluded during any item involving confidential business. Items **15 & 16** on the agenda.

Public Participation

A maximum of 15 minutes is allocated for public participation. Any elector of the Parish of Essington wishing to raise a question must submit a written request to the Clerk prior to the meeting, within the agenda publication period.

Present: Cllrs, Chris Steel-Chairman, Warren Fisher-Vice Chair, Hilary Southern Dibble, Joy Markiewicz, Ken Moseley, James Parker, Gill Kelly & Annie Phillips.

Also Present: Louise Tipler-Clerk & Joe Yates-Admin Assistant

The Chairman paused the meeting to congratulate the Clerk on achieving the CILCA qualification.

Minutes

Public Participation 15 minutes

No Public or Press were in attendance.

1) Apologies – **No Apologies were received.**

2) Declarations of Interest – **Gill Kelly declared a non-pecuniary interest in item no. 9 on the agenda.**

3) Approval of the last meeting minutes, the 20th of July 2026 – **Proposed by Hilary, seconded by Joy, all in favour that the minutes were a true and accurate record.**

4) Matters Arising from the last meetings minutes – **No matters arising.**

5) ECC

a. Councillor Co-option – **The Clerk will advertise vacancies for Councillors-Co-Option**

b. Community Centre – External Lighting and CCTV – **Admin to attempt to acquire at least 3 quotes. WF to provide the specification.**

c. Tree Maintenance – **Contact District Council to ask if there is a register available to download of trees in Essington Ward with TPO's. Contact BG for a quote to tidy and cut back Nicket path overgrowth. Councillors received the tree survey from Wolverhampton Tree Services and have suggested that we get a quote for all red and orange concerns in the report.**

d. Tree Policy – **Draft the Tree Policy using the Tree Survey.**

e. Community and Business Investment Fund- update- **The Grant Fund is paused because the Government has halted the LGR to reconsider the programme. South Staffordshire has paused its fund until the Government makes a decision.**

f. War Memorial- Update- **Planning decision expected October 2026**

g. Disability Toilets Refurbishments Quotes – **Members reviewed the quotes and resolved to recommend EHG, to Full Council, Councillor's were all in favour.**

h. Office Refurbishment Quotes – **Members reviewed the quotes and resolved to recommend EHG, to Full Council, Councillor's were all in favour.**

i. Website Renewal -Quotes- **Members reviewed the quotes and resolved to recommend Aubergine, to Full Council, Councillor's were all in favour.**

j. Office Telecoms -Quotes – **Members reviewed the quotes and resolved to recommend Flotek, to Full Council, Councillor's were all in favour.**

k. Parking Fine Correspondence – **Councillors discussed the correspondence and resolved that the Clerk responds with letter of support.**

l. Community Newsletter Distribution and Publishing- Quote – **Obtain a further quote, stay on agenda.**

m. Celebration in the Community-Deferred to Full Council.

n. Ezz Fest- Update – **Next meeting is scheduled for the 2nd of November 2026.**

6) Broad Lane

a.) SID Update – **Contact District Council for a contact.**

b.) Highway Parking- Correspondence – **Correspondence was noted as a highways issue, no further action.**

7) Westcroft – Obtain quotes for replacement of the fingers on both fingerposts.

8) Wyrley Juniors/Teddy Bears

a.) Pitch Dug outs replacement – **All Councillors are in favour and give permission for like for like pitch dug out replacements, Brick Built structures may need planning permission, refer to lease.**

b.) Parcel Hub- permission to install a parcel collection point – **Permission has been refused to install a parcel Hub due to restrictions within the lease.**

9) Kelly Tots

a.) Alarm sensor fault – **Check invoice from Secom regarding the installation of the Alarm.**

10) 1911 Café

a.) Emergency Exit steps and handrail-Quote. - **Deferred to Full Council.**

b.) Replacement of Fire Doors-Quote- **Still awaiting quotes.**

11) Swan Park

a.) Equipment- Update – **Stay on Agenda.**

12) Essington Pools

a.) Pools Bailiff Resignation and Permit Management (To note the bailiff's resignation and agree next steps for managing fishing permits)- **To be discussed at the Pools Committee Meeting. Meadow Seed deferred to Full Council.**

13) ERUFC

a.) Grant Application – **To be ratified at Full Council.**

14) The Chairman to formally close the meeting for Items 15 and 16 to public and Press – The Chairman closed the meeting at 20.35pm to the public and press.

15) Pharmacy Lease- Annual Review – To be ratified at Full Council.

16) Teddy Bears Lease- Annual Review – To be ratified at Full Council.

17) Date of the next meeting – 12th of October 2026.

18) Closure – 20.38pm