



Essington Parish Council

Management Meeting Minutes 20th of July 2026

Present: Cllrs Chris Steel-Chairman, Warren Fisher-Vice Chair, Hilary Southern Dibble, James Parker, Gill Kelly, Ken Moseley & Joy Markiewicz

Also present: Joe Yates-Admin Assistant

Agenda

Public Participation 15 minutes

No Public or Press were in attendance.

1) Apologies – **No Apologies were received.**

2) Declarations of Interest – **Gill Kelly declared a non-pecuniary interest in item no. 9 on the agenda.**

3) Approval of the last meeting minutes, the 15th of June 2026-**Proposed by Ken, seconded by Joy, all in favour that the minutes were a true and accurate record**

4) Matters arising from the minutes of the last meeting – **Car park bollards to be concreted back into place.**

5) ECC

a. Community Centre – CCTV – **Stay on agenda, with external lighting to be included.**

b. Tree Maintenance Regime – **James to meet with B.G.Grounds to discuss a 5 yearly survey on a rotation system. Emergency work that is required, notify the Clerk. Quote of £1020.00 to be ratified at Full Council.**

c. Tree Policy- **Stay on Agenda.**

d. War Memorial- Planning Application- **Planning application has been submitted, waiting for validation.**

e. Community Centre Drains- Clear and Clean Quote – **Contact Clear & Clean to arrange a date for works to be completed, ratify at Full Council.**

f. Community Newsletter – **Obtain a quote for printing and distribution. Councillors to submit a short paragraph about themselves by the end of August.**

- g. Councillor co-option update – **Possibility of 3 new Councillors, stay on agenda.**
- h. Community and Business Investment Fund- update – **Take off Agenda.**
- i. Disability Toilet -Flooring and Decoration – **Obtain 3 quotes for new sink, handrails, flooring & changing unit.**
- j. Office Refurb, Desk and Storage unit – **Obtain 3 quotes for office refurb. Replace window.**

6) Broad Lane

- a. Tree blocking the SID- Update – **Tree has been cut back by the tenant.**
- b. Japanese knot weed – **Not Parish Council remit, Environmental Health Agency issue.**

7) Westcroft

- a. Featherstone and District Community First Responders – **EPC to assist with financial help and volunteers, to be ratified at Full Council**

8) Wyrley Juniors/Teddy Bears

- a. Tractor Access- **EPC has denied tractor access.**

9) Kelly Tots – Nothing to discuss or consider currently.

10) 1911 Café

- a. Emergency Exit steps and handrail – **Replace handrails, handrails to be fabricated to match the building, replace the doors.**
- b. Ventilation-update – **Work is being carried out on the 28th of July 2026.**
- c. Replacement of Fire doors – Quotes – **Chris to obtain a quote for half glazed doors.**

11) Swan Park

- a.) Quotes – **Gill to Obtain a quote from Wicksteed for additional equipment.**

12) Essington Pools – Nothing to consider or discuss currently.

13) ERUFC – Nothing to consider or discuss currently.

14) The Chairman will formally close the meeting to public and Press. The Chairman closed the meeting to the Public & Press at 20.48pm.

15) Medical Centre- Closed Session – Councillors agreed the extension

Admin left the meeting for 5 mins.

16) Cleaning Contract and Job Description- Closed Session – Proposed by Gill, seconded by Hilary, all in favour.

17) Date of the next meeting – 21st of September 2026.

18) Closure – 21.03pm.

Minutes prepared by Joe Yates Admin

Signed by Chris Steel Chairman- 21st of September 2026