



Essington Parish Council

Management Meeting Announcement

Councillors were summoned to attend a Management Meeting on Monday the 15th of June 2026 at 7:00 PM in the Council Chamber.

Exclusion of Press and Public

The Chairman advised attendees that, in accordance with the Public Bodies (Admission to Meetings) Act 1960, Section 1(2), the press and public will be excluded during any item involving confidential business. Items 15,16 & 17 on the agenda.

Public Participation –

A maximum of 15 minutes is allocated for public participation. Any elector of the Parish of Essington wishing to raise a question must submit a written request to the Clerk prior to the meeting, within the agenda publication period.

Present: Councillors, Chris Steel, Chairman, Warren Fisher, Vice-Chair, Annie Phillips, James Parker, Ken Moseley, Gill Kelly & Joy Markiewicz.

Also present: Louise Tipler-Clerk & Joe Yates-Admin Assistant

Minutes

Public Participation 15 minutes – **No Public or Press were in attendance.**

1) Apologies – Hilary Southern Dibble

2) Declarations of Interest – Gill Kelly declared a non-pecuniary interest in items 5h & 9 on the agenda.

3) Approval of the last meeting minutes, the 20th of April 2026 – Proposed by Annie, seconded by Joy, all in favour that the minutes were a true and accurate record.

4) Matters Arising from the last meetings minutes – No matters arising

5) ECC

a. Community Centre – CCTV – Defer to items H & N on the agenda.

b. ID Cards all associated members of EPC- Take off agenda until January 2027.

- c. Overgrowth Nicket Path – **James to meet with B.G. Grounds to arrange clearance.**
- d. Tree Maintenance Regime – **Obtain an annual tree survey quote for the five sites, to be carried on a five-year rotation. James and Gill meet with the tree surgeons.**
- e. Tree Policy - **Confirm which sites are included and how often inspections are required.**
- f. War Memorial – **Defer to item N on the agenda.**
- g. ECC - Car Park Bollards – **Councillors agreed that the bollards should be removed from the EPC car park rather than replaced.**
- h. Community Centre Drains – **Obtain contractors quote for drainage repairs.**
- i. Community Newsletter – **Councillors to submit ideas for the newsletter.**
- j. Non- domestic Rates- Additional Space – **Revalue additional spaces based on the current valuation per sq mtr.**
- k. Ezz Fest- Arrange date for committee wash up meeting – **Meeting to be arranged for Monday the 13th of July 2026**
- l. Civic Sunday- CITC -**The date for next years Civic Sunday has been arranged for the 21st of February 2027.**
- m. Councillor's Co-option -**The Clerk to advertise vacancies for 4 x central, 1 x Westcroft & 1 Broad Lane co-option of additional councillors.**
- n. Community and Business Investment Fund -**Funding was allocated for 15k for the War Memorial, 15K for the Community Centre, 15K for Swan Park with 5k left over.**

6) Broad Lane

- a. Tree blocking the SID – **Ken to report to Staffordshire County Council.**

7) Westcroft – Nothing to discuss or consider currently.

8) Wyrley Juniors/Teddy Bears – Nothing to discuss or consider currently.

9) Kelly Tots – Nothing to discuss or consider currently.

10) 1911 Café

- a. Emergency Exit steps and handrail – **Council to look at the steps and handrails for suitability. Report back to council at the next Management Meeting.**
- b. Ventilation – **Confirm installation date.**
- c. Replacement Fire door – **It was suggested that we obtain quotes to replace the fire doors to the front emergency exit to 1911 Café & the rear car park exit.**

11) Swan Park

a.) Gate Access from Steadings Estate – **Write to the homeowner requesting that the fence be reinstated or that the gate is blocked off securely.**

b.) Short Cut over fence from Steadings to the Park – **Homeowner to report to the police – anti social behaviour.**

12) Essington Pools

a.) Lease -= **Following a meeting between the Clerk & the Chair with County Council Estates, CC would like to arrange 6 monthly meetings with the Pools Committee, cutting the grass every fortnight through the summer. This will form part of the management plan alongside the new lease.**

13) ERUFC – Nothing to discuss or consider currently.

14) The Chairman will formally close the meeting to public and Press- The Chairman closed the meeting to the public and press at 20.34pm.

15) Staff Restructure- Closed Session -Admin left the chamber for 7 minutes.

16) Medical Centre- Closed Session – Clerk to respond to the Solicitors.

17) Land Titles- Closed Session – Nothing to discuss or consider currently.

18) Date of the next meeting – 20th July 2026

19) Closure – 20.54pm