



Essington Parish Council HR Committee Meeting

Notice of Meeting

Councillors of the HR Committee were Summoned to attend a **HR Meeting on the 9th of June 2026 at 11am** in the Council Chamber.

Exclusion of Press and Public

The Chairman advised attendees that, in accordance with the **Public Bodies (Admission to Meetings) Act 1960, Section 1(2)**, the press and public will be excluded during any item involving confidential business. **Item 7**, on the agenda.

Public Participation- 15 minutes

Minutes

Present: Councillor's Gill Kelly, Hilary Dibble and Ken Moseley.

Also Present: Louise Tipler Clerk.

1. **Apologies-** Chris Steel & Warren Fisher
2. **Declarations of Interest-** None
3. **Appointment of Chair of the Committee-** Gill Kelly was elected as Chair of HR for the forthcoming year
4. **Appointment of Vice- Chair of the Committee-** Hilary Dibble was elected as Vice-Chair for the forthcoming year.
5. **Approve the Terms of Reference-** Members approved the Terms of Reference.
6. **Arrange a date for Staff Appraisals-** Dates for appraisals have been arranged for July and August.
7. **Staff Restructure-** Staff restructure and duties were discussed, and a recommendation will be made to the Management Committee.
8. **Date of the Next Meeting-** Wednesday the 22nd of September 2026.
9. **Closure-** 11-37am

Minutes signed by Louise Tipler Clerk 10th of June.

HR Meeting Tuesday the 9th of June 2026

