



Essington Parish Council Finance Sub-Committee Meeting held on Monday the 7<sup>th</sup> of July 2025 at 7pm in the Council Chamber.

**Exclusion of the press and public:** The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in item 8 & 9 that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

**Public and Press Participation Maximum of 15 minutes-** Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business.

### **Public Participation- None**

**Present:** Chris Steel, Hilary Southern Dibble, James Parker, Ken Moseley and Warren Fisher (Chairman).

**Also Present:** Louise Tipler Clerk and Kate Roberts RFO.

### **Minutes**

- 1.) Apologies- **None**
- 2.) Declarations of Interest- **None**
- 3.) Minutes of the last meeting on the 9<sup>th</sup> June 2025 were approved with an amendment to include apologies from James- **Proposed by Hilary, seconded by Chris, all in favour that the minutes were a true and accurate record.**
- 4.) Schedule of Payments – July 2025- **Proposed by Hilary, seconded by Chris, all in favour to be recommended to Full Council for ratification.**
- 5.) Income and Expenditure report – June 2025 would be updated with budget increases agreed last month. It was noted that income from hall and chamber hires was already at 51% of the budget and new Pilates classes were about to start- **Proposed by Chris, seconded by James, all in favour to be recommended to Full Council for ratification.**
- 6.) Bank Reconciliation both Accounts – June 2025- **Proposed by Chris, seconded by Ken, all in favour to be recommend to full Council for ratification. James signed the Bank Reconciliation.**
- 7.) VAT Partial Exemption- **The works in the hall were to be carried out by tenants except for moving the kitchen. Hall expenditure was reviewed as being an exempt supply. Stay on agenda.**
- 8.) Tenant's Rent and License Reviews- **To be discussed further at the Extraordinary Meeting on 9<sup>th</sup> July.**
- 9.) Tenant's Leases- **Councillors resolved to defer the item for further consideration.**

10.) Date of the next meeting- **15<sup>th</sup> of September.**

11.) Closure- **20:40**

**Signed By Kate Roberts**

**Responsible Financial Officer..... 9<sup>th</sup> July 2025**

**Signed By Warren Fisher**

**Chairman of the Finance Sub-Committee..... 15<sup>th</sup> September 2025**