



EP948

**Full Council Meeting held on Monday the 28<sup>th</sup> of April 2025 @ 7pm in the Council Chamber**

**Exclusion of the press and public:** The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in item 6.13 that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

**Public and Press Participation Maximum of 15 minutes-** Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business –

The new PCSO was introduced.

**Minutes**

**Present:** Councillors – Chairman, Chris Steel, James Parker, Thelma Mattison, Gill Kelly, Warren Fisher & Joy Markiewicz.

**Also Present:** Louise Tipler, Clerk, Kate Roberts, RFO and Joe Yates, Admin

1. **Apologies** – Councillor, Hilary Southern, Vice-Chair
2. **Declarations of Interests** – James Parker Schedule of payments & Gill Kelly, items 9 & 10.
3. **Approval of the Minutes of the meeting held on Monday the 24<sup>th</sup> of March 2025** – Proposed by Ken, seconded by Thelma, all in favour that the minutes were a true and accurate record.
4. **Matters arising from previous minute-** No matters arising.
5. **District Councillors Report** – Representatives of the Housing Association to attend a trial meeting with EPC,
6. **Financial Matters**
  - 6.1 **Schedule of Payments- April 2025** – Transfer £60,000 to the savings account. Precept money has been received, proposed by Warren, seconded by Chris, all in favour.
  - 6.2 **Income and Expenditure Reports- March 2025** – Proposed by Chris, seconded by Ken, all in favour.
  - 6.3 **Bank Reconciliation both Accounts - March 2025** – Proposed by Chris, seconded by Gill, all in favour.
  - 6.4 **Ratify Changes to Standing Orders-** changes are to 18.a.v, 18.c, 18.d, and 18.f. also **Standing Order** (England) 14 to better reflect Code of Conduct requirements. 14.a, 14.b, and 14.c have been removed – Proposed by Warren, seconded by Chris, all in favour.
  - 6.5 **Ratify Changes to Financial Reg's recommended by the Finance Committee** – Increase to £20,000 from £10,000 to transfer between account. Proposed by Chris, seconded by Warren, all in favour.
  - 6.6 **Ratify the second phase of ECC Toilet Refurbishments** – Proposed by Ken, seconded by Chris, all in favour.
  - 6.7 **Ratify costs to install water meters to Kelly Tots and the Medical Centre- £1908.33 plus VAT** – Proposed by Chris, seconded by Ken, all in favour.

- 6.8 **Ratify Costs for urgent Tree works High Hill - £950.00 plus VAT** – Take out of EMR, proposed by Chris, seconded by Joy, all in favour.
- 6.9 **Ratify £5,582.50.00 plus VAT for Pools under water drone** – Split costs between Pools Committee and LNR budget. Purchase grabber arm £582.50 plus vat. Proposed by Gill, seconded by James, all in favour.
- 6.10 **Ratify Car Park Signage costs EC** – No update, stay on agenda.
- 6.11 **Ratify Quote for Memorial Stone, Pools Memorial Garden** – Obtain 3 quotes. Combine memorial garden and war memorial. Stay on agenda.
- 6.12 **Ratify costs for Car Park height barrier** – Stay on agenda.
- 6.13 **Ratify Medical Centre Lease – Councillors discussed the next steps, the clerk to contact solicitor.**
- 6.14 **Year End Report** – Audit 9<sup>th</sup> of May 2025, Council all in favour.
7. **Adopt Anti-Harassment Policy** – Council all in favour,
8. **Review Councillor Code of Conduct** – See 6.4
9. **Agree to the installation of Benches and Astroturf to the rear of the CC under mural, supplied by Kelly Tots Nursery, recommended by the Management Committee** – Council all in favour.
10. **To Consider Kelly Tots proposal for storage area and use of facilities during lunchtime, ECC** – To receive proposal from Kelly Tots – Start date – beginning of June 2025.
11. **Co-Option – Central Ward** -To be advertised.
12. **Chairmans Report** - The chairman mentioned an email regarding Swan Park, the clerk to respond accordingly.