



Essington Parish Council HR Meeting to be held on Wednesday the 5th of November 2025 at 10am in the CC Hall.

Exclusion of the press and public: The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in Agenda items 4,5,6 & 7 that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

Public and Press Participation Maximum of 15 minutes- Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business.

Public Participation- 15 minutes

Agenda

- 1. Apologies**
- 2. Declarations of Interest**
- 3. Terms of Reference**
- 4. Staff Appraisals held in July - Update**
- 5. RFO Job Description**
- 6. Clerk PayScale Review**
- 7. Salary Review all Staff**
- 8. Date of the Next Meeting**
- 9. Closure**

Signed by Louise Tipler Clerk 31ST of October 2025