



Essington Parish Council

EP958

Essington Parish Council Full Council Meeting held on Monday the 24th of November at 7pm in the Council Chamber.

Exclusion of the press and public: The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted at **item 9,10,11, & 12** that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

Public and Press Participation Maximum of 15 minutes- Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business as set out on the agenda.

Present: Councillors Chris Steel, Hilary Southern-Dibble, Gill Kelly, James Parker, Joy Markiewicz, Ken Moseley and Warren Fisher & Annie Phillips.

Also Present: Louise Tipler- Clerk

Minutes

1. **Apologies – None**
2. **Declarations of Interests- None**
3. **Approval of the Minutes of the meeting held on Monday 27th of October 2025.** Proposed by Hilary, seconded by Joy, all in favour that the minutes were a true and accurate record.
4. **Matters arising from the previous minutes – None**
5. **District Councillors Report –** Local Government Reorganisation was mentioned District Council have submitted their proposal for the new unitary Council. South Staffs Council have reduced its housing supply projection estimating 754 dwellings over the next five years. No further details have been received regarding the Solar Farm.
6. **Finance**
 - 6.1 **Schedule of Payments - November 2025.** Approved, proposed by Chris, seconded by Hilary, all in favour.
 - 6.2 **Income and Expenditure Report - September 2025.** Approved, proposed by Chris, seconded by Joy, all in favour.
 - 6.3 **Bank Reconciliation both Accounts - September 2025.** Approved, proposed by Chris, seconded by Ken, all in favour.
7. **Ratify to Engage with a new Auditor 2026/27.** Councillors resolved to seek a new Internal Auditor for 2026/27, proposed by Warren, seconded by Hilary, all in favour.
8. **FOE Grant Application-** The Council are unable to offer a grant currently due to restrictions in the Council's grants policy. The Council will consider a resubmission of the application in April 2026.

9. **Community Centre Bookings-** Council discussed correspondence received and resolved to respond with a letter offering a reasonable compromise, outlining our terms.
10. **Salary Review- An annual review of the Staff salaries –** Council reviewed the staff salaries and resolved to accept the annual increase in line with the recommended annual increment set out by the NJC for Local Government Services, Proposed by Gill, seconded by Warren, all in favour.
11. **1911 Café –** The café have received their alcohol licence, a new draft license for the additional space will need to be drawn up in the new year.
a) Rent Arrears - Confidential Minute. No further update, clerk to draft a letter– stay on the agenda.
12. **Date of the next meeting –** 15th of December 2025.
13. **Closure –** 20.11

Signed by Louise Tipler Clerk 27th of November 2025.