



Essington Parish Council

Management Meeting held on Monday the **20th of October 2025** at 7pm in the Council Chamber.

Exclusion of the press and public: The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in item 13 that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

Public and Press Participation Maximum of 15 minutes- Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business, as set out on the agenda.

Public Participation 15 minutes. No members of the public or press were in attendance.

Members Present: Councillors Chris Steel -Chairman, Annie Phillips, Ken Moseley, Gill Kelly, James Parker & Warren Fisher.

Also Present: Louise Tipler-Clerk & Joe Yates-Admin Assistant.

Minutes

1) Apologies - Hilary Southern and Joy Markiewicz

2) Declarations of Interest – Non-pecuniary interests were declared by Gill Kelly, Item No. 9 & 5e, James Parker Item No. 12b.

3) Approval of the last meeting minutes, the 22nd of September 2025 – Proposed by Annie, Seconded by Gill, all in favour that the minutes were a true and accurate record.

4) Matters Arising from the last meetings minutes – No matters arising.

5) ECC

a. Community Centre Hall - Alarm and CCTV - **Alarm installation in progress. CCTV to stay on the agenda.**

b. Community Centre – Ladies Toilet Replacement Window – **Deferred until Spring, take off agenda for now.**

c. Kitchen and Archive Room Quotes – **Council discussed three quotes tabled at the meeting and resolved to go with EHG as the most competitive and trusted contractor at a cost of £9720.00 costs of other quotes received 14,125.00 & £11,750.00 proposed by Annie, seconded by Chris, all in favour.**

d. Community Centre Carpark Kerb and Bollards – **Obtain Quote for Separator barriers, 5 in total, replace corner strips and post reflectors.**

- e. Electric – Kelly Tots – **Stay on Agenda, WF to speak to contractor**
- g. War Monument – a suggested **£8,000 to be allocated for 2026 Budget, proposed by James, seconded by Warren, all in favour**
- h. Overhead Barrier – **One Way System between the Main Entrance & Medical Centre – Car park procedure to be sent to tenants periodically.**
- i. Tree Maintenance Regime – **Stay on agenda.**
- j. Tree Policy – **Stay on agenda.**
- k. Car Park Alleged accident – **Stay on agenda.**
- l. Community Newsletter – **Stay on agenda.**
- m. Ezz Fest – **Stay on agenda.**
- n. Celebration in the Community – **CS and HSD had a meeting with the Vicar to discuss the order of service and choice of Hymns, it was suggested that Council consider award recipients to be discussed at the next meeting, Stay on agenda.**
- o. Solar Farm – **No update, stay on agenda.**
- p. Member ID Cards – **Stay on agenda.**
- q. Flooding- Hobnock Road – **WF spoke to the County Councillor Michelle Woods, a meeting with Highways Flood Risk Officer to be arranged.**
- r. Consider SIDS Posts Bognop Road – **Council suggested a figure of £8,000 to be allocated to the 2026 budget.**
- s. Christmas Lights replacement – **Council Suggested a figure of £2,000 to be allocated to the 2026 budget for lights to be replaced.**

Clerk left the meeting at 20.21pm and returned at 20.25pm.

6) Broad Lane

- a) Posts and SIDS – **The SIDS posts have been installed, waiting for the installation of the cameras, which should be completed by the end of the week.**
- b) Speed Indicator handheld device- **Take off agenda.**

7) Westcroft - Nothing to report.

8) Wyrley Juniors/Teddy Bears – Wyrley Juniors, have asked to use the signage posts at Long Lane for advertising, and to clear some of the ground to the back of the pitches to allow access to retrieve Footballs etc., it was also mentioned that they had been granted a heraldic plaque for recognition of their service to the Community. Council noted the request with no issues raised. The Clerk to respond in writing to the Club.

9) Kelly Tots- Alarm – Alarm has been installed, take off Agenda.

10) 1911 Café – Additional Space – Write to tenant regarding the intention of the additional space.

Ken left the meeting at 20.30pm and returned at 20.35pm

11) Swan Park

a. **UKSPF Grant** – Councillors resolved to withdraw the UKSPF grant application & break down the works into 2 phases and use the £25,360 already allocated in the current Budget for phase1, proposed by Warren, seconded James, all in favour.

It was Proposed by Gill seconded by Annie to set aside 15k in the 2026 budget to complete the works, Councillors were all in favour.

12) Essington Pools

a) Bailiff – **It is the intention of the Pools Baliff to retire at the end of 2025, a replacement Bailiff has been recommended to Council, JP to invite them to the next Pools meeting for introduction.**

b) Petrol for Leaf Blower – **Take off the agenda.**

c) Grounds Maintenance – **Overgrowth – County Council to cut down overgrowth.**

13) Land Titles- update- Closed Session – Deferred, stay on agenda.

14. Closure – 21.09pm