



F032

Essington Parish Council Finance Sub-Committee Meeting Minutes held on Monday the 7th of April 2025 at 7pm in the Council Chamber.

Public and Press - None

Closed Session

Exclusion of the press and public: to exclude the press and public during the consideration of the items set out under agenda Items 9,10, & 11 on the grounds that it may involve the disclosure of exempt information as set in paragraph 1 of Part 1 of Schedule 12a to the local government act 1972.

Present: Councillors Chris Steel, Warren Fisher, Ken Moseley and James Parker

Also Present: Kate Roberts- RFO and Louise Tipler- Clerk.

Agenda.

- 1.) Apologies- **Hilary Southern**
- 2.) Declarations of Interest- **James Parker declared a pecuniary interest in item 4, on the Schedule of Payments.**
- 3.) Minutes of the last meeting the 10th of March 2025- **Proposed by Chris, Seconded by Ken, all in favour that the minutes were a true and accurate record.**
- 4.) Schedule of Payments – April 2025- **Proposed by Ken, seconded by James, all in favour, to recommend the payments to full council for ratification.**
- 5.) Income and Expenditure report – March 2025- **Proposed by Ken, seconded by James, all in favour. It was noted that British Gas had credited Long Lane Account rather than crediting direct to the Councils Bank Account.**
- 6.) Bank Reconciliation both Accounts – March 2025- **Proposed by Chris, seconded by Ken, all in favour, to be recommended to full council for ratification.**
- 7.) Amendments and Changes to Financial Regs- **Councillors were in favour of the amendments to Financial Regulations item 5.6 and 5.7, to be recommended to full council for ratification.**

- 8) VAT Partial Exemption- **Council reviewed Fishing Permit Activity, to confirm that Sport Supplies are exempt from VAT, re: VAT Notice 701/45.**
- 9) Evaluation of Pay Scales- **The Finance Committee reviewed the Pay Bands and resolved to recommend their findings to the HR Committee to consider at their next meeting on the 2nd of June 2025.**
- 10) Tennant's Rent and License Reviews- **The Clerk informed the Committee of recent correspondence received, which was noted, item to stay on Agenda.**
- 11) Tennant's Leases- **Further discussion necessary, stay on Agenda.**
- 12) Date of the next meeting – **9th of June 2025**
- 13) Closure- **21.00.**

Signed by Louise Tipler the 10th of April 2025