



Essington Parish Council

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Management Meeting held on Monday the 16th of June 2025 at 7pm in the Council Chamber.

Closed Session

Exclusion of the press and public: The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in items 13,14,15 & 16 that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

Public and Press Participation Maximum of 15 minutes- Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business.

Public Participation – 1 Member of the public was present.

Members Present: Councillors, Chris Steel, Chairman, Vice Chair, Hilary Southern, Gill Kelly, James Parker, Ken Moseley, Warren Fisher & Joy Markiewicz

Also present: Louise Tipler, Clerk and Joe Yates, Admin Assistant

Minutes

1) Apologies - None

2) Declarations of Interest - Gill Kelly – Additional space & James Parker

3) Approval of the last meeting minutes on the 14th of April 2025 – Proposed by Gill, seconded by Ken, all in favour that the minutes were a true and accurate record.

4) Matters Arising from the last meetings minutes – No matters arising.

5) Pools –

a. LNR - Report to be written for evidence of the bat walk. Green Flag status was mentioned for the pools area which is a straightforward procedure and free of charge. More benches to be installed by the end of the year.

b. Memorial Garden- Site to be discussed, consult the community for their opinions on the memorial garden. Memorial Garden, War Monument and Miners Monument on the same site. Stay on agenda.

c. Under Water Drone – Water drone has been used once in the shallow pool.

- a. Community Centre Hall - Alarm and CCTV – WF speaking to Contractors. Purchase cameras from supplier, EHG, to install CCTV. Alarm to be updated once the alterations have been completed. Stay on the agenda.
- b. Community Centre – Ladies Toilet Replacement Windows – Security bars on
The windows are not secure, replace the windows with internal beading, no security bars are required. CS to obtain quotes for replacement windows. EHG to quote. Stay on the agenda.
- c. Gents Toilet Refurbishment – Refurbishment to start in the summer. Stay on the agenda
- d. Ante Room Kitchen Area and facility alterations – Clerk to design a plan for the ante room alterations including a sink, fridge and work surfaces. EHG to complete work during maintenance hours.
- e. Sub Meters Water, Electric and Gas – Kelly Tots & Medical Centre (Water only) – Contractor has been organized for the 21st of June, but Medical Centre has denied access to complete the installation of the Sub Meters.
- f. Pharmacy Alterations- The Council agreed to the addition of a new doorway into the cupboard area to the side of the pharmacy and a partition wall in the community hall to create a storage space. Extension circuits to be on pharmacy sub meter and hall to be on a separate sub meter. Stay on the agenda.
- g. Miners Monument – EPC happy to contribute and support the miner's monument and to increase the grant pot to £3,500. Grant policy needs to be altered to allow for the extra cost of the grant. Grant application form to be applied for by the 19th of June 2025. Proposed by Warren, seconded by Hilary, all in favour.
- h. Overhead Barrier – One Way System between the Main Entrance & Medical Centre – Contractor to supply new quote with the gates intact.
- i. Tree Maintenance Regime – Stay on agenda.
- j. Tree Policy – Stay on agenda.
- k. Car Park Alleged accident – Proof of maintenance was mentioned and noted.
- l. Community Newsletter – Ideas for the newsletter were considered.
- m. Picnic in the Pools – Date for picnic in the pools to be the 30th of May 2026.
- n. EPC Hub- Chatty Cafe -Expansion of the facility – To supply pool table, dart board, cards, dominoes and perhaps table tennis. Stay on the agenda.
- o. Overgrowth Pools Photographs received from residents – It was suggested to the resident to attend the Council's next Full Council Meeting.

Extension of meeting requested.

The clerk left the meeting at 8.41pm and returned at 8.43pm.

a) 7) Broad Lane

- b) Posts and SIDS- Update – No update, Contractor not yet applied for Section 50 License. Supply Contractor with details of the sizes of the cameras.

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HS left the meeting at 8.44pm and returned at 8.46pm.

8) Westcroft - Nothing to report

9) Wyrley Juniors/Teddy Bears - Nothing to report.

10) Kelly Tots

a. Additional Space -Update – GK obtaining quotes for new ceiling and 2 toilets to be installed, on track for September 2025.

b. Benches & Astro Turf under Mural at Community Centre-Update – Astro turf will be laid by the end of June 2025, and the benches have been delivered.

11) 1911 Café – Additional Space - 1911 to action the license.

12) Swan Park

a. UKSPF Grant – Application to be submitted in September 2025.

b. Equipment Quotes – Obtain quotes for play equipment for pre-school age and 5 – 10-year-olds.

13) Tenants Rent- Closed Session – Measure all areas

14) Solicitor re Leases – Closed Session - Stay with existing solicitor for new leases for Kelly Tots and 1911 Café.

15) Medical Centre update- Closed Session – Deadline for Invoice payment arrears by the 30th of June.

16) Land Titles- update- Closed Session - Clerk to investigate.

17) Date of the Next Meeting – 14th of July 2025

18) Closure – 21.15pm

