



**18<sup>th</sup> of June 2025**

## **Essington Parish Council**

**Councillors are summoned to attend a meeting of the Full Parish Council to be held on Monday the 23<sup>rd</sup> of June 2025 at 7pm in the Council Chamber.**

**Exclusion of the press and public:** The Chairman to inform any members of the Public or Press that in view of confidential business to be transacted in **items 9, 10 a) & b), 11 a) & b) and 12** that they are excluded in accordance with the Public Bodies (admission to meetings) Act 1960 Section 1 (2).

**Public and Press Participation Maximum of 15 minutes-** Any Elector of the Parish of Essington may raise a question by prior request in writing to the clerk within the period of publication of the agenda and the meeting itself, on any issue relating to Official Parish Council Business.

## **Agenda**

- 1. Apologies**
- 2. Declarations of Interests**
- 3. Approval of the Minutes of the meeting held on Monday the 24<sup>th</sup> of March 2025.**
- 4. Matters arising from the previous minutes**
- 5. District Councillors Report**
- 6. Financial Matters**
  - 6.1 Schedule of Payments- June 2025**
  - 6.2 Income and Expenditure Reports- May 2025**
  - 6.3 Bank Reconciliation both Accounts – May 2025**
  - 6.4 Ratify Budget Adjustments**
  - 6.5 Ratify Admin Assistant Hours from 12 p/w to 15 p/w from the 1<sup>st</sup> of July recommended by the Finance Committee.**
  - 6.6 Ratify Clerk salary scale to SCP 26 from April 2025 recommended by the Finance Committee.**
  - 6.7 Ratify costs for Car Park height barrier.**
- 7. Internal Audit Report Recommendations**
- 8. Agar (Annual Governance and Accounting Statement)**

a) To Receive the Annual Governance Statement 2024/25

b) To take note of the Internal Audit report (AGAR Page 3) 2024/25  
Full Council Agenda the 23<sup>rd</sup> of June 2025

c) The Annual Governance Statement (AGAR Page 4) 2024/25 is approved

d) The Accounting Statement (AGAR Page 5) 2024/25 is approved

e) To agree the Notice of appointment date for the exercise of public rights Accounts for the year ended 31st March 2025 as Tuesday the 24<sup>th</sup> of June 2025. Inspection period start date Wednesday the 25<sup>th</sup> of June to end date the 7<sup>th</sup> of August.

## **9. To consider Miners Monument Grant Application**

### **10. Hawthorne Chemist**

a) Alteration Costs

b) Rent for additional space.

### **11. Kelly Tots Lease**

a) 5-year Rent Review

b) Rent for additional Space

### **12. Medical Centre**

### **13. Chairmans Report.**

**Signed by Louise Tipler the 18<sup>TH</sup> of June 2025.**