



END OF YEAR REPORTS

2022/2023

1. Bank Reconciliation as at 31st March 2023
2. Annual Return – Section 2
3. Reconciliation between Boxes 7 & 8
4. Explanation of Significant Variances
5. Earmarked Reserves as at 31st March 2023
6. Balance Sheet as at 31st March 2023
7. Income & Expenditure Account for Year End
8. Asset Register as at 31st March 2023

Essington Parish Council

Bank - Cash and Investment Reconciliation as at 31 March 2023

	<u>Account Description</u>	<u>Balance</u>	
<u>Bank Statement Balances</u>			
1	31/03/2023 Current A/c	88,267.43	
2	31/03/2023 Deposit Account	106,034.32	
3	13/02/2023 Reserve Account 1	0.00	
4	13/02/2023 Reserve Account 2	0.00	
5	13/02/2023 Reserve Account 3	0.00	
6	13/02/2023 Charity Account	0.00	
7	31/03/2023 Petty Cash	64.94	
		194,366.69	AGAR Box 8
<u>All Cash & Bank Accounts</u>			
1	Current Bank A/c	88,267.43	
2	Deposit Account	106,034.32	
3	Reserve Account 1	0.00	
4	Reserve Account 2	0.00	
5	Reserve Account 3	0.00	
6	Charity Account	0.00	
7	Petty Cash	64.94	
	Other Cash & Bank Balances	0.00	
	Total Cash & Bank Balances	194,366.69	

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TYPE : COMMUNITY DIR ESSINGTON PARISH COUNCIL

31 MAR 23

Date	Description	Withdrawals	Deposits	Balance
20 MAR 23	BROUGHT FORWARD			197,719.59
20 MAR 23	G A Healthcare Ltd Reimbursement	1,753.50		
20 MAR 23	Essington Home and 27/2-10/3 Maint	300.00		195,666.09
21 MAR 23	DD BRITISH GAS BUSINE 603440063240920000	1,767.69		
21 MAR 23	D & K Roberts Salary			
21 MAR 23	Bushbury Glass Ltd	1,264.80		
21 MAR 23	Louise Tipler Salary Staff Salaries £2,188.35			
21 MAR 23	Staffordshire Coun 1000102170	494.78		189,950.47
22 MAR 23	STRIPE		11.51	189,961.98
24 MAR 23	Louise Tipler Reimbursement	11.28		
24 MAR 23	Essington Home and Tap Replacement	85.00		
24 MAR 23	Miss M J Sale Hall Refund	100.00		
24 MAR 23	Matric Services &	235.66		
24 MAR 23	Water Plus	298.59		
24 MAR 23	TWIST J Twist - 29/7/23		100.00	189,331.45
27 MAR 23	T Jackson 1ST APRIL TARA J		90.00	189,421.45
29 MAR 23	STRIPE		64.14	189,485.59
30 MAR 23	DD SEFE ENERGY 10093799	1,120.78		
30 MAR 23	ESSINGTON PARISH C Tfr Agreed 13.3.23	100,000.00		
30 MAR 23	STRIPE		11.51	88,376.32
31 MAR 23	DD ONECOM SVS LIMITED 2048574	108.89		88,267.43

Page 3

View Mini Statement

Account: 0890196149857050

Balance Details

Available balance: **£ 106,066.35**

Your balance as Of : **06/04/2023**

Transactions list:

Transaction date	Bank reference	Customer reference	Type of payment	Credit amount (GBP)	Debit amount (GBP)	Balance (GBP)
05/04/2023			Bank Credit Interest	£ 32.03		£ 106,066.35
30/03/2023	Tfr Agreed 13.3.23	ESSINGTON PARISH C	Transfer In	£ 100,000.00		£ 106,034.32

Page 4

Section 2 – Accounting Statements 2022/23 for

Essington Parish Council

	Year ending		Notes and guidance
	31 March 2022 £	31 March 2023 £	
1. Balances brought forward	117,109	184,973	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	175,000	140,000	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	84,228	71,276	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	47,531	43,697	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	143,833	147,227	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	184,973	205,325	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	175,463	194,367	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	2,830,751	2,852,455	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)		✓		The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			✓	The figures in the accounting statements above do not include any Trust transactions.

I certify that for the year ended 31 March 2023 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

SIGNATURE REQUIRED

DD/MM/YYYY

Date

I confirm that these Accounting Statements were approved by this authority on this date:

DD/MM/YYYY

as recorded in minute reference:

MINUTE REFERENCE

Signed by Chairman of the meeting where the Accounting Statements were approved

SIGNATURE REQUIRED

Page 5

Essington Parish Council

Supporting Reserves Reconciliation for ANNUAL RETURN 31 March 2023

Explains the difference between boxes 7 & 8 on the Annual Return

<u>Code</u>	<u>Description</u>	<u>Last Year £</u>	<u>This Year £</u>	
	Total Reserves	184,972.75	205,325.42	<i>Box 7</i>
100	Debtors	17,182.79	15,925.56	
105	VAT Control A/c	2,080.85	4,948.69	
110	Prepayments	2,054.52	135.28	
	Less Total Debtors	21,318.16	21,009.53	
500	Creditors	8,946.03	3,733.21	
505	Receipts in Advance	0.00	290.00	
510	Accruals	2,862.33	6,027.59	
	Plus Total Creditors	11,808.36	10,050.80	
	Equals Total Cash and Bank Accounts	175,462.95	194,366.69	<i>Box 8</i>
200	Current Bank A/c	169,356.52	88,267.43	
205	Deposit Account	16.99	106,034.32	
210	Reserve Account 1	5,040.86	0.00	
215	Reserve Account 2	25.20	0.00	
220	Reserve Account 3	598.09	0.00	
225	Charity Account	346.72	0.00	
250	Petty Cash	78.57	64.94	
	Total Cash and Bank Accounts	175,462.95	194,366.69	

Essington Parish Council

Explanation of Significant Variances

	2021/22	2022/23	Variances	
	£	£	£	
Box 2	Decrease of £35,000 in 2022/23 by 20%			
<i>Precept</i>	175,000	140,000	-35,000	Decrease in Precept following Budget Discussions
Box 3	Decrease of £12,952 in 2022/23 by 15.38%			
<i>Total other receipts</i>	2	56	54	Increase in Bank Interest received due to Interest Rate changes
	11,924	443	-11,481	Decrease in Grant Monies received in 2022/23
	45,108	47,686	2,578	Increase in Rent received from Tenants
	19,135	18,447	-688	Decrease in Charges for Utilities received from Tenants
	325	-1,037	-1,362	Play Equipment Claim Overpayment returned to Insurance Company
	809	1,890	1,081	Increase in Income from Room Hire in 2022/23
	4,415	3,791	-624	Decrease in Fishing Permit Sales in 2022/23
	2,510	0	-2,510	Decrease in adjustments for previous Years VAT Provision
	84,228	71,276	-12,952	
Box 4	Decrease of £3,834 in 2022/23 by 8.07%			
<i>Staff Costs</i>	47,531	43,697	-3,834	Decrease in Staff Costs due to outsourcing Ancillary/Auxiliary Roles
Box 6	Increase of £3,394 in 2022/23 by 2.36%			
<i>Other Payments</i>	143,833	147,227	3,394	Other Payments increased by 2.4%
Box 7	Increase of £20,352 in 2022/23 by 11%			
<i>Balances carried forward</i>	76,928	129,609		General Fund Balance b/f
	259,228	211,276		Plus Income
	-191,364	-190,924		Less Expenditure
	-15,183	-67,046		Transfer to/from Earmarked Reserves
	129,609	82,916	-46,693	General Fund Balance c/f
<i>Earmarked Reserves</i>	20,364	0	-20,364	Swan Park Improvements
	5,000	3,194	-1,806	Essington Pools
	15,000	89,000	74,000	ECC Capital Investment
	10,000	10,000	0	Remembrance Garden
	5,000	3,686	-1,314	Community Events
	0	5,000	5,000	Elections
	0	10,029	10,029	Preschool Grant
	0	1,500	1,500	Broad Lane Playing Fields
	55,364	122,410	67,046	Earmarked Reserves c/f
	184,973	205,325	20,352	Increase in Reserves due to Year-End Net Income over Expenditure

Essington Parish Council

Explanation of Significant Variances

	2021/22	2022/23	Variances	
	£	£	£	
Box 9	Increase of £21,704 in 2022/23 by 0.77%			
<i>Total fixed assets</i>		156		Arnold Baker: Local Council Administration Book
		2,157		Folding Tables
		470		Desks 1400x800mm
		1,599		Silver Frame Black Plastic Chairs
		214		Cordless Combi Drill & Impact Driver
		96		Battery Angle Grinder
		170		Leaf Blower
		16,117		Planet Jungle - Tempo multi-play unit
		60		Swan Park Sign
		24		Plastic Champagne Flutes
		146		Wall Mounted Push Button Key Safe
		281		Bushnell Speed Radar Device
		40		Calibrated Tuning Fork
		174		Temporary Community Speed Watch Signs
		21,704		Acquisition of Assets 2022/23
		<u>2,830,751</u>		Value of Fixed Assets b/f as at 01/04/2022
		<u><u>2,852,455</u></u>		Value of Fixed Assets c/f as at 31/03/2023
Box 10	0	0	0	Not Applicable
<i>Total Borrowing</i>				

Earmarked Reserves as at 31st March 2023

Code	Account	Opening Balance as at 01.04.2022	Transfer To EMR	Transfer From EMR	Closing Balance as at 31.03.23
320	Swan Park Improvements	£ 20,364.00		£ 20,364.00	£ -
325	Essington Pools	£ 5,000.00		£ 1,805.80	£ 3,194.20
330	ECC Capital Investment	£ 15,000.00	£ 81,262.86	£ 7,262.86	£ 89,000.00
335	Remembrance Garden	£ 10,000.00			£ 10,000.00
340	Community Events	£ 5,000.00		£ 1,313.70	£ 3,686.30
345	Elections	£ -	£ 5,000.00		£ 5,000.00
350	Preschool Grant	£ -	£ 10,029.15		£ 10,029.15
355	Broad Lane Playing Fields	£ -	£ 1,500.00		£ 1,500.00
	TOTAL	£ 55,364.00	£ 97,792.01	£ 30,746.36	£ 122,409.65

Transfers to and from Earmarked Reserves

- 320 £ 20,364** Transferred from Swan Park Improvements EMR towards replacement Play Equipment and Fencing
 £ 6,581.86 Fencing
 £ 16,117.39 Refurbishment and Play Equipment installation
- 325 £ 1,805.80** Transferred from the EMR to purchase Tools, Fasteners and Aggregates for work at Essington Pools
 £ 214.46 Cordless Drill
 £ 63.73 Screws & Drill Bits
 £ 1,372.55 Grano Dust, Road Stone & Gravel Boards
 £ 36.60 Galvanised Round Wire Nails
 £ 92.49 Timberlok Sleeper Fastener Screws
 £ 25.97 Long Flat Drill Bits
- 330 £ 81,262.86** ECC Capital Investment EMR balance increased to £90,500 for anticipated costs/projects
 £ 6,000 Speed Indicator Devices (SIDs)
 £ 11,000 Xmas Lights for Central Ward
 £ 5,000 Tree Cutting
 £ 52,000 Solar Panels
 £ 15,000 Oneway System
£ 7,262.86 Transferred from ECC Capital Investment EMR for repairs and to purchase Tables, Chairs and Desk
 £ 2,157.00 Folding Tables
 £ 2,815.86 Chairs & Desk
 £ 2,290.00 Outside Chamber Wall Repairs
- 335 £ 10,000.00** Earmarked for Remembrance Garden with War Memorial
- 340 £ 1,313.70** Costs associated with the Civic Service on 15.01.23 transferred from the Community Events EMR
- 345 £ 5,000** Earmarked for Elections costs
- 350 £ 10,029.15** PreSchool Grant Monies received March 2022
- 355 £ 1,500** Earmarked Reserve created and £1,500 transferred for x2 Benches at Broad Lane Playing Fields

Balance Sheet as at 31/03/2023

31st March 2022

31st March 2023

31st March 2022		31st March 2023	
Current Assets			
17,183	Debtors	15,926	
2,081	VAT Control A/c	4,949	
2,055	Prepayments	135	
169,357	Current Bank A/c	88,267	
17	Deposit Account	106,034	
5,041	Reserve Account 1	0	
25	Reserve Account 2	0	
598	Reserve Account 3	0	
347	Charity Account	0	
79	Petty Cash	65	
196,781			215,376
196,781	Total Assets		215,376
Current Liabilities			
8,946	Creditors	3,733	
0	Receipts in Advance	290	
2,862	Accruals	6,028	
11,808			10,051
184,973	Total Assets Less Current Liabilities		205,325 Box 7
Represented By			
129,609	General Reserves		82,916
20,364	EMR Swan Park Improvements		0
5,000	EMR Essington Pools		3,194
15,000	EMR ECC Capital Investment		89,000
10,000	EMR Remembrance Garden		10,000
5,000	EMR Community Events		3,686
0	EMR Elections		5,000
0	EMR Preschool Grant		10,029
0	EMR Broad Lane Playing Fields		1,500
184,973			205,325

Essington Parish Council

Income and Expenditure Account for Year Ended 31st March 2023

31st March 2022		31st March 2023
	Operating Income	
187,251	General Income	139,461
8,251	Essington Medical Centre	8,084
3,000	Kellytots Nursery	3,000
12,573	Hawthorne Chemist	12,563
11,111	1911 Café	12,750
1,565	Esthers Wardrobe	1,650
9,015	Walsall FC	9,015
9,271	Wyrley Juniors	8,852
9,458	Teddy Bears Nursery	9,366
0	Essington Rugby Club	854
809	Essington Community Centre	1,890
2,510	Administration	0
4,415	Essington Pools	3,791
259,228	Total Income	211,276
	Running Costs	
315	Essington Medical Centre	0
3,223	Kellytots Nursery	0
1,065	Hawthorne Chemist	1,839
1,990	1911 Café	45
1,165	Esthers Wardrobe	0
995	Wyrley Juniors	0
75,425	Essington Community Centre	69,471
68,074	Administration	59,754
1,483	Grants, Activities & Events	2,394
1,723	Broad Lane Playing Fields	1,583
1,597	Westcroft Playing Area	1,554
9,460	Swan Park Playing Fields	25,388
5,851	Land at Long Lane	21,446
13,853	Land at High Hill	1,404
4,765	Essington Pools	4,947
380	Millennium Stone	1,100
191,364	Total Expenditure	190,924
	General Fund Analysis	
76,928	Opening Balance	129,609
259,228	Plus : Income for Year	211,276
336,156		340,885
191,364	Less : Expenditure for Year	190,924
144,792		149,961
15,183	Transfers TO / FROM Reserves	67,046
129,609	Closing Balance	82,916



Asset Register as at 31st March 2023

Area	2022/23	2021/22	Variance
Council Chamber	£3,325.42	£3,325.42	£0.00
Annexe	£835.00	£835.00	£0.00
Annexe Kitchen	£3,455.00	£3,455.00	£0.00
Main Hall	£6,631.20	£2,405.00	£4,226.20
Bar Area	£2,758.00	£2,758.00	£0.00
Caretakers Room	£2,670.96	£2,404.97	£265.99
Office & Entrance Lobby	£4,883.11	£4,727.60	£155.51
Kitchen Main Hall & Stores	£1,149.07	£1,125.00	£24.07
Tearooms	£1,190.00	£1,190.00	£0.00
Tearooms Kitchen	£2,900.00	£2,900.00	£0.00
Other Items	£10,532.93	£9,823.69	£709.24
Sub Total	£40,330.69	£34,949.68	£5,381.01
Land & Buildings	£2,812,124.45	£2,795,801.33	£16,323.12
Total	<u>£2,852,455.14</u>	<u>£2,830,751.01</u>	<u>£21,704.13</u>

Acquisitions and Disposals 2022/23

Paid	Description	Qty	Invoice Date	Net Cost £	Location
16/05/2022	Arnold Baker: Local Council Admin	1	27/04/2022	155.51	Office
24/05/2022	Folding Tables	20	12/05/2022	2,157.00	Hall
28/06/2022	Desks 1400x800mm	2	23/06/2022	470.00	Hall
28/06/2022	Silver Frame Black Plastic Chairs	80	23/06/2022	1,599.20	Hall
11/08/2022	Cordless Combi Drill & Impact Driver	1	05/08/2022	214.46	Essington Pools
04/10/2022	Battery Angle Grinder	1	04/10/2022	96.00	Caretakers Room
28/10/2022	Leaf Blower	1	28/10/2022	169.99	Caretakers Room
15/11/2022	Planet Jungle - Tempo multi-play unit	1	19/10/2022	16,117.39	Land & Buildings - Swan Park
13/12/2022	Swan Park Sign	1	01/12/2022	60.00	Land & Buildings - Swan Park
05/01/2023	Plastic Champagne Flutes	100	05/01/2023	24.07	Kitchen
16/03/2023	Wall Mounted Push Button Key Safe	2	16/02/2023	145.73	Land & Buildings - ECC
21/03/2022	Bushnell Speed Radar Device	1	16/03/2023	281.00	Other
21/03/2022	Calibrated Tuning Fork	1	16/03/2023	40.00	Other
21/03/2022	Temporary Community Speed Watch Signs	2	16/03/2023	173.78	Other
	Total Acquisitions			21,704.13	

	Total Disposals			-	

Year End Variance

21,704.13

Plus Asset Register Total as at 31st March 2022

2,830,751.01

Equals Asset Register Total as at 31st March 2023

2,852,455.14